

Department of Workforce Services – RCBO Level 3 - FY2016

Attachment C: RFG Evaluation Score Sheet

UPDATED as of 5/7/15

Scoring Criteria

- 0 = Did not respond
- 1 = Poor
- 2 = Fair
- 3 = Good
- 4 = Very Good
- 5 = Excellent

Organization: _____

Evaluator # _____ **Date:** _____

Minimum Requirements	YES or NO	Actual Points
2014 Tax Returns	YES = 5 NO = 0 N/A = 5	
Current Business Registration	YES = 1 NO = 0	
Current Charitable Permit	YES = 5 NO = 0	
By-laws	YES = 5 NO = 0	
Employer Identification Number	YES = 1 NO = 0	
Organizational & RFG Evaluation Criteria	Possible Points	Actual Points
Question 1: Membership	YES = 5 NO = 0	
Question 1a: Target Population Description	0 – 5	
Question 2: Rationale	0 – 5	
Question 6: By-law Adaptation	YES = 5 NO = 0	
Question 7: Board Members	YES = 5 NO = 0	
Question 7a: Board Members Recruitment Plan	0 – 5	
Question 8: Training	YES = 5 NO = 0	
Question 8a: Explanation for answering No	0 – 5	
Question 9: Requirements Accepted	YES = 5 NO = 0	
Question 9a: Explanation for answering No	0 – 5	
Question 10: Budget	YES = 5 NO = 0	
Question 10a: Explanation for answering No	0 – 5	
Question 11: Agree to Work Plan	YES = 5 NO = 0	
Question 11a: Explanation for answering No	0 – 5	
Code of conduct signed	YES = 1 NO = 0	
Non-Disclosure Agreement signed	YES = 1 NO = 0	
Adherence Letter signed	YES = 1 NO = 0	
Quality of Board Meeting Minutes from last 3 months	0 – 5	
Women/Youth Committees included in the by-laws	0 – 5	
Total Points	100	